



**City of Roswell
Meeting Minutes
Roswell Recreation Commission
Regular Meeting**

**David Smith, Chair
Erica Davis, Vice Chair
Amour Carthy
Cliff Dittmore
Jose Gonzales
Erica Lowman
William Strika**

Thursday, January 8, 2026

7:00 PM

Adult Recreation Center

****Possible Quorum of Mayor and City Council****

Call to Order

The meeting was called to order at 6:31 PM by Chair David Smith
Chair David Smith: Present, Vice Chair Erica Davis: Absent, Amour Carthy: Present,
Cliff Dittmore: Present, Commissioner Jose Gonzales: Present, Erica Lowman: Absent,
Commissioner William Strika: Present.

Approval of Minutes

1. Consideration to Approve 11.6.25 Minutes

Agenda Items

2. 2026 Goals and Initiatives

Director's Report

Director Malone discussed upcoming projects and upcoming goals for 2026.

Chair Report - David Smith

Information Items

3. Capital Project List 1.8.26

**4. Upcoming Meetings 1.8.26 -Roswell Recreation Commission Work Session-
Thursday, January 8, 2026 at 6:30 pm at the Adult Recreation Center -
Roswell Recreation Commission Meeting- Thursday, January 8, 2026,
immediately following the Work Session**

Adjournment

The meeting was adjourned at 7:20 PM

Friends of the Roswell Parks

5. Update on Friends of the Roswell Parks



City of Roswell
Roswell Recreation Commission
AGENDA ITEM REPORT

ID # - 10257

MEETING DATE: January 8, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Minutes

Consideration to Approve 11.6.25 Minutes

INFORMATIONAL UPDATE:
Commission Vote

STAFF RECOMMENDATION:
Approval



**City of Roswell
Meeting Minutes
Roswell Recreation Commission
Regular Meeting**

**David Smith, Chair
Erica Davis, Vice Chair
Amour Carthy
Cliff Dittmore
Jose Gonzales
Erica Lowman
William Strika**

Thursday, November 6, 2025	7:30 PM	Adult Recreation Center
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****Possible Quorum of Mayor and City Council****

Call to Order

The meeting was called to order at 6:56 PM by Chair David Smith
 Chair David Smith: Present, Vice Chair Erica Davis: Late (7:10 PM), Amour Carthy:
 Present, Cliff Dittmore: Absent, Commissioner Jose Gonzales: Present, Erica Lowman:
 Present, Commissioner William Strika: Present.

Attachment: 11.6.25 Brief Minutes DRAFT (Approval of Minutes 11.6.25)

Approval of Minutes**1. Consideration to Approve 10.2.25 Minutes**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erica Lowman
SECONDER:	William Strika, Commissioner
IN FAVOR:	Smith, Carthy, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Cliff Dittmore

Agenda Items**2. Approval of the New Booster Club - Friends of the CAC**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Strika, Commissioner
SECONDER:	Erica Lowman
IN FAVOR:	Smith, Carthy, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Cliff Dittmore

3. Approval of the updated bylaw procedures for Roswell Dance Starz.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Strika, Commissioner
SECONDER:	Jose Gonzales, Commissioner
IN FAVOR:	Smith, Carthy, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Cliff Dittmore

4. Approval of the updated bylaw procedures for Roswell Youth Theatre.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William Strika, Commissioner
SECONDER:	Amour Carthy
IN FAVOR:	Smith, Carthy, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Cliff Dittmore

5. Approval of the updated bylaw procedures for The Clay Collective.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amour Carthy
SECONDER:	Jose Gonzales, Commissioner
IN FAVOR:	Smith, Carthy, Gonzales, Lowman, Strika
ABSENT:	Erica Davis, Cliff Dittmore

Director's Report

Director Malone discussed the completion of the FY26 budget. He recapped the Youth Day celebration, the upcoming transformation of the Crabapple tennis court to Pickleball courts, the upcoming Riverside Park project, and the Liberty Square project.

Chair Report - David Smith**Information Items**

6. Capital Project List 11.6.25
7. Upcoming Meetings 11.6.25 -Roswell Recreation Commission Work Session- Thursday, December 4, 2025, at 6:30 pm at the Adult Recreation Center -Roswell Recreation Commission Meeting- Thursday, December 4, 2025, immediately following the Work Session

Friends of the Roswell Parks**Adjournment**

The meeting was adjourned at 7:35 PM

DRAFT



City of Roswell
Roswell Recreation Commission
AGENDA ITEM REPORT

ID # - 10254

MEETING DATE: January 8, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Item

2026 Goals and Initiatives

INFORMATIONAL UPDATE

ITEM BACKGROUND

ITEM DETAILS

FINANCIAL IMPACT

STAFF RECOMMENDATION



City of Roswell
Roswell Recreation Commission
INFORMATION ITEM REPORT

ID # - 10256

MEETING DATE: January 8, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Items

Capital Project List 1.8.26

Description:

Capital Project List Information Items 1.8.26

Comments:

See Attached



2026 Capital Project List- revised January 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
Roswell Area Park, Crabapple Center, Lake Charles Tennis Courts, Leita Thompson, and Hembree Park								
1	CRABAPPLE CENTER ROOF	NICK PASERCHIA	CONSTRUCTION	Jan-26	May-26	40%	Garland / DBS	Roof replacement on 3 sections of the building.
2	CRABAPPLE CENTER INTERIOR RENOVATIONS	NICK PASERCHIA & BRANON CARDER	PLANNING	Jan-26	Jun-26		TBD	Converting select classrooms into performing arts studios. Renovating office space and restrooms. Upgrading lighting to LED fixtures and painting throughout the building.
3	CRABAPPLE CENTER DANCE FLOORS	NICK PASERCHIA & BRANON CARDER	PLANNING	Jan-26	Jun-26		TBD	Provide and install dance floors for dance studios.
4	CRABAPPLE CENTER PICKLE BALL COURTS	NICK PASERCHIA	CONSTRUCTION	Nov-25	Mar-26	30%	Signature Tennis	Converting 2 tennis courts into 6 pickle ball courts. Removed existing fence, posts, and old asphalt. Added aggregate and restored proper stormwater drainage.
5	RAP POND CONSTRUCTION	ERICA KOH	CONSTRUCTION	Oct-25	Oct-26	20%	GradeCo	Rehabilitation of the pond's failing embankment due to tree infiltration, replacement of aging pipes, damaged retaining walls, dredging the pond, restoration work and native landscaping. Crews are currently removing trees and relocating an underground fiber optic service line.
6	BILL JOHNSON COMMUNITY ACTIVITY BUILDING - SMALL GYM RENOVATION & TRACK REMOVAL	NICK PASERCHIA & BRANON CARDER	CONSTRUCTION	Jul-25	Feb-26	80%	Gordian / Johnson Laux Construction	The renovation project will address existing drainage problems and repair water-damaged interior walls. The small basketball gym will be converted to support gymnastics activities. The project will also include upgrading the lighting to energy-efficient LED fixtures and removing the suspended walking track.
7	PHYSICAL ACTIVITY CENTER LIGHT CONVERSION TO LED FIXTURES	TIM HAASE	COMPLETE	Nov-25	Dec-25	100%	Net Zero	Upgrading the lighting to energy-efficient LED fixtures.

Attachment: Project List - Commission January 2026 (Capital Project List Information Items 1.8.26)



2026 Capital Project List- revised January 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
East Roswell Park, Big Creek Park, and Garrard Landing								
8	EAST ROSWELL PARK DOG PARK RENOVATION CONSTRUCTION	NICK PASERCHIA	COMPLETE	Jan-25	Nov-25	100%	Complete Site LLC	Renovation of Dog Park will include new fencing, shade structure installation, grading, new sod, irrigation system installation, creation of asphalt parking lots, storm water infrastructure, etc.
9	EAST ROSWELL PARK RENOVATIONS CONSTRUCTION	NICK PASERCHIA	COMPLETE	Aug-23	Nov-25	100%	Complete Site LLC	Renovations to East Roswell Park based on approved funding from Mayor and Council. Renovations include completion of trails system along Fouts Rd, addition of ADA parking at multi-sport fields, and improvements to Pavilions 1 & 2.
Multiple Park Locations								
10	PARK EQUIPMENT CAPITAL ASSETS	KYLE PATTERSON & NICK PASERCHIA	PROCUREMENT	Ongoing	Ongoing	N/A	Beard Equipment Company/AgPro	All small equipment has been delivered, with funding utilized from FY2025 budget.
11	LED LIGHT UPGRADE (ATHLETIC FIELDS & RAQUET COURTS)	NICK PASERCHIA & BRANON CARDER	PROCUREMENT	Jan-26	Sep-26		Musco Lighting	Parks include: East Roswell Park, Groveway Community Park, Woodstock Park, Roswell Area Park, and Waller Park.
12	LIBERTY SQUARE PARK CONSTRUCTION	CORRINE VALENTINE	PROCUREMENT	Sep-25	Oct-26		Lagniappe Development Company	Includes a community garden, storm drainage system, landscape features, playground, and picnic shelter.
13	HEART OF ROSWELL CHRISTMAS TREE	BRANON CARDER	CONSTRUCTION	Oct-25	Jan-26	70%	Illuminating Design Inc.	Install 40' Christmas Tree. Scope of work includes installation and removing lights and decorations.

Attachment: Project List - Commission January 2026 (Capital Project List Information Items 1.8.26)



2026 Capital Project List- revised January 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
14	HOLIDAY LIGHTS	BRANON CARDER	CONSTRUCTION	Oct-25	Jan-26	70%	Illuminating Design Inc.	Install holiday lights and decorations at Town Square, Cultural Arts Center, and Bulloch Hall. Scope of work includes removing lights and decorations after January 5th.
Waller, Grimes and Groveway Community Park								
15	GRIMES BRIDGE SOCCER CONSTRUCTION	KYLE PATTERSON & CORRINE VALENTINE	CONSTRUCTION	Jan-26	Sep-26	5%	Precision Turf LLC	Renovations will include converting both natural grass fields to artificial, rebuilding the retaining wall that divides the upper and lower fields, and storm water infrastructure.
River Parks								
16	ACE SAND PARK PHASE II DESIGN	NICK PASERCHIA	DESIGN	Jul-24	Oct-25	90%	Starr Whitehouse	Project includes children's storm water garden, parking lot, and landscaping. 100% documents delivered in June. Staff are working to obtain conformed documents. COR is waiting for grant funding to be approved.
17	DON WHITE PARK DESIGN	TAYLOR SMITH & CIP TEAM	DESIGN	Jan-24	TBD	60%	Starr Whitehouse	Project coincides with the Riverside Road project. RDOT and Parks are coordinating efforts to prepare for the upcoming project. RDOT anticipates that Procurement will become involved in the road project by the end of this calendar year.

Attachment: Project List - Commission January 2026 (Capital Project List Information Items 1.8.26)



2026 Capital Project List- revised January 2026
(completed items stay on this list for 1 month)

P#	PROJECT NAME	PROJECT MANAGER	STATUS	TARGET START DATE	TARGET COMPLETION DATE	% COMPLETION	CONTRACTORS/VENDORS	ADDITIONAL NOTES
18	DON WHITE PARK DOCK	BRANON CARDER	PRECONSTRUCTION	Apr-25	Mar-26	10%	Marine Specialties	Replace gangway and remove damaged sections of the existing dock. Add additional cable anchoring for improved stability.
19	RIVERSIDE PARK CONSTRUCTION	TAYLOR SMITH & CIP TEAM	PROCUREMENT	Jan-26	May-27		TBD	Full renovation of Riverside Park. Project is on the schedule for Mayor and Council meeting on December 8th.
Historic Assets								
20	BARRINGTON HALL ICE HOUSE RESTORATION	DENA BUSH	PLANNING	TBD	TBD		TBD	Stabilization and repair to address structural and safety concerns.
21	BARRINGTON HALL FRONT STABILIZATION AND REPAIR	JON BRADSHAW	PLANNING	TBD	TBD		TBD	Stabilization and repair to address structural and safety concerns. Awaiting approval of Structural Engineer.
22	TREE ASSESSMENT AND MAINTENANCE PLAN (ALL)	JON BRADSHAW	PLANNING	Ongoing	Ongoing		City Arborist/Com Dev	Yearly walk through with City Arborist to address tree pruning, maintenance, and if necessary, replacement. Staff is currently drafting SOW for annual maintenance plan.
23	FOUNDER'S PARK	NICK PASERCHIA	CONSTRUCTION	May-25	May-26	50%	Reeves Young	Construction of the restroom building and landscape is underway. The parking lot is under construction with the curbing installed.

Attachment: Project List - Commission January 2026 (Capital Project List Information Items 1.8.26)



City of Roswell
Roswell Recreation Commission
INFORMATION ITEM REPORT

ID # - 10255

MEETING DATE: January 8, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Information Items

**Upcoming Meetings 1.8.26 -Roswell Recreation Commission Work Session-
Thursday, January 8, 2026 at 6:30 pm at the Adult Recreation Center -
Roswell Recreation Commission Meeting- Thursday, January 8, 2026,
immediately following the Work Session**



City of Roswell
Roswell Recreation Commission
AGENDA ITEM REPORT

ID # - 10258

MEETING DATE: January 8, 2026
DEPARTMENT: Roswell Recreation Commission
ITEM TYPE: Discussion and Update

Update on Friends of the Roswell Parks

INFORMATIONAL UPDATE

ITEM BACKGROUND

ITEM DETAILS

FINANCIAL IMPACT

STAFF RECOMMENDATION